

Four-week representative (time based) internet diary



It is recommended that a representative time based internet usage diary adopt the following format.

Note that **all** use of the applicable internet service needs to be recorded and/or accounted for (i.e., all internet or data users, not just the taxpayer seeking to claim the relevant deduction).

Taxpayer's name:	Year Ended:	Internet Service:
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Internet (time based) usage diary

Date:	Time started:	Time Finished:	Description:	Work use time:	Private use time:	Date:	Time Started:	Time Finished:	Description:	Work use time:	Private use time:
TOTAL Hours				(A)	(B)	TOTAL Hours				(A)	(B)

Date time diary commenced:

Total work hours usage = (A):

Total work use percentage (%)
(work hours divided by total hours):

Date time diary finished:

Total hours usage = (A+B):

Signed: _____

Dated: _____